

# FileCart™

## Commercial and GSA Price Book and Specification Guide

### Version 6.0 Effective January 1, 2015

Rev. 2014-10



**DATUM**®  
storage solutions

# Commercial Terms & Conditions

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**Payment Terms:** Deposits are required for all 1st time orders and until credit has been established. Datum's standard terms are NET 30, and Datum does offer prompt pay discounts. All invoices and payments in U.S. dollars.

**Pricing:** All prices shown are F.O.B. Emigsville, PA 17318-0355 and are subject to change without notice. See separate contract for GSA pricing, terms and conditions.

**Minimum Order:** \$100 (net). Any order less than \$100 net will be subject to a \$25.00 net service charge.

**Shipping:** All orders are shipped best way, prepaid and add, unless otherwise noted. Inside delivery, liftgate, 2-man delivery and call-before delivery are available for an additional charge. Please consult factory for additional pricing information.

**Ordering Instructions:** All orders must be in writing and accompanied by a purchase order number. Quantities, part numbers, paint, and laminate colors must be clearly noted on order. All orders will be confirmed with a written acknowledgment. MobileTrak<sup>®</sup> orders must have signed layout approval for order placement.

**Changes to orders:** Once an order has entered the production schedule, any changes to that order will be subject to a 25% restocking fee and extended lead time.

**Design Service:** Datum Storage Solutions offers complete layout-planning services at \$75.00 per hour.

**Standard Paint Colors:** Products are available in 8 standard paint colors, unless otherwise noted. Other colors may be subjected to an extended lead-time; please consult factory for more information. Datum's state-of-the-art electrostatic powder coat has the capability to paint virtually any color. Minimum upcharge: \$300.00 NET. Please contact the factory for more information.

**Datum will only accept returns according to the Cancellation & Returns Policy on the following paint finishes: T15, T47 and T86.**

**Design Ownership:** All designs, plans, layouts, drawings, and specifications are the property of Datum Storage Solutions and may not be used, reproduced or distributed, in whole or part, without prior written consent.

**Freight Charges:** All shipments will be pre-pay and add unless otherwise specified. Freight charges will be added to the invoice or billed separately, depending on arrangements. Selection of the delivering carrier will be made by Datum Storage Solutions. All freight charges, except carrier's minimums, non-direct and intrastate, will be discounted. Datum Storage Solutions participates in various discount programs with carriers. Any remaining discount amounts not credited to the buyer are used to offset handling, processing, packaging, and related administrative expenses. Buyer has the option of selecting their own carrier, F.O.B. Shipping Point. If this option is selected, shipment must go Freight Collect or third party, and Datum Storage Solutions' responsibilities end when the order leaves our dock. A per-package handling charge of \$10.00 may be added for UPS and FedEx shipments. Datum Storage Solutions is not responsible for brokerage, customs, warehousing or any other fees associated with international shipments.

**Weight:** Weights shown are approximate and do not include dunnage.

**Freight Claims:** Datum takes the utmost care when packing our product to prevent shipping damage. It is your responsibility to note on the freight carrier's delivery receipt any damage incurred while in transit. All damage claims must be submitted by you with the carrier.

Concealed damage must be reported to Datum and/or the freight carrier in less than 15 days from the receipt of shipment. If concealed damage is reported in less than 15 days, the carrier and Datum will absorb two third's of the net product cost, the balance of the cost for the replacement product will be billed to the dealer under the original purchase order number. All damage claims must be submitted by you with the carrier.

All concealed damage claims reported after the 15-day time limit become the responsibility of the dealer. All concealed damage claims must be submitted by you with the carrier.

All product that is delivered to a warehouse or an installation facility must be inspected prior to delivering to end destination. If damage is reported after the product is moved, the dealer is responsible for filing the claim with the carrier. If damage is found prior to moving the product, after being signed clear, it must be reported in less than 15 days from delivery.

Concealed damage incurred by a third party carrier is not the responsibility of Datum Storage Solutions.

**Note: Crating your product may reduce damage. Datum offers crating for a charge of \$75.00 per skid. Please contact the factory for details.**

**CAUTION: When you give a delivering carrier a clear receipt for a shipment in which there is damaged merchandise or a shortage, the carrier is relieved of further responsibility. DAMAGE AND SHORTAGE CLAIMS MUST BE FILED BY YOU WITH THE DELIVERING CARRIER. Datum Storage Solutions will not accept return merchandise damaged in transit. Your claim is with the delivering carrier.**

# Commercial Terms & Conditions, Continued

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**Cancellations & Returns:** ORDERS FOR "SPECIAL" OR "CUSTOM" ITEMS ARE NOT SUBJECT TO CHANGE OR CANCELLATION. No returned merchandise will be accepted without written consent of Datum Storage Solutions. All returned shipments are to be freight prepaid by the shipper and are subject to a handling charge of 25% plus reimbursement of all original transportation charges incurred by Datum Storage Solutions. Once production of "non-stock" items has begun, cancellation of the order is subject to Datum Storage Solutions' approval and a 25% surcharge will be assessed on all approved cancellation items. Custom colors or laminate panels are not returnable.

Return authorization must be requested within 30 days of invoicing and no product may be returned without a prior written return authorization. All returns must be made within 30 days of receiving the written return authorization and are subject to a 25% restocking charge (\$20.00 minimum) plus all incurred freight charges. All returns must be in original packaging and in resellable condition for a credit to be issued. Datum will not issue return authorizations on product that has been assembled by the dealer or the end user.

NO GOODS ACCEPTED FOR RETURN WITHOUT PRIOR APPROVAL. Seller must have the right to inspect any goods claimed to be defective at Buyer's place of business or require Buyer to return the goods to the Seller for inspection on Seller's premises. Transportation charges covering returned goods will be borne by Seller only if such goods are proven to be defective.

**Storage:** Datum does not have the facilities to store completed orders, therefore all orders must ship when completed. If a postponement of product shipment is requested by the Dealer after the ordered goods are released to manufacturing or at a time when Datum is ready to ship the ordered goods, Datum may transfer the ordered goods to storage at the Dealer's risk and expense. This transfer to storage will be considered delivery to the Dealer for all purposes including invoicing and payment.

**Replacements:** Replacement requests for damaged or missing parts must be submitted to Datum within 30 days of receipt of product. Damaged product must be signed for, damaged or refused, and reported within 30 days of receipt of product. Replacement requests made after 30 days of receipt of order will be sent out at dealer cost plus freight.

**Lifetime Warranty:\*** Datum Storage Solutions warrants to the original purchaser for the life of the product that it shall be free of any defect in materials or workmanship, so long as the original purchaser is the owner and possessor of the product and the product is installed by a Datum Certified Installer. **For a period of two years from the date of shipment, Datum Storage Solutions will provide all labor free of charge** at the location of the product to repair or replace any part that fails because of such defects. After two years from date of shipment, labor will no longer be provided. All replacement parts will be supplied for the life of the product so long as all requirements are met as set forth in this warranty. This warranty does not include defects to the product resulting from accident, misuse, improper installation or operation, normal wear, neglect, unauthorized repair or alteration. The purchase of this product shall constitute a purchaser's agreement that the sole remedy for any breach of warranty shall be such repair or replacement as expressly provided above. In no event shall Datum Storage Solutions be liable for any incidental or consequential damages arising out of the use or inability to use the product for any purpose whatsoever. Effective January 1, 2015.

**ANY PRODUCT NOT INSTALLED BY A DATUM CERTIFIED INSTALLER WILL RECEIVE A ONE-YEAR PARTS WARRANTY.**

Contact Datum Storage Solutions for a Datum Certified Installer in your area.

\*Lifetime Warranty excludes all tambour doors and all electrical components, which carry a two-year warranty.  
Excludes all sales outside of the contiguous 48 states, Canada and Mexico.



# Filing & Storage

## General Service Administration Terms & Conditions Authorized Federal Supply Schedule

### Datum Filing Systems, Inc. / dba Datum Storage Solutions Contract GS-28F-005BA

- Supply Schedule FSC Group 71, Part 1 – Office Furniture
- Contract Period: November 5, 2013 through November 4, 2018
- Datum Storage Solutions Cage Number – 0A9H7
- Datum Storage Solutions DUNS # 061974549
- Datum Storage Solutions Federal ID Number – 11-2156739
- Datum is a Small Business and registered in S.A.M.
- Datum Storage Solutions is on GSA Advantage. To purchase Datum products on GSA go to:



- Special Item Numbers:
  - SIN 711-2 Computer Furniture (Technical Furniture)
  - SIN 711-3 Filing & Storage Shelving (Ez2<sup>®</sup> Rotary Action File, 4Post<sup>™</sup> Shelving and Computer Security)
  - SIN 711-7 High-Density, Movable Filing Systems (ThinStak<sup>®</sup>, TrakSlider<sup>™</sup> and MobileTrak<sup>®</sup>)

**Contact Datum for discounting.**

- SIN 711-94 Design Services (if used, \$75.00/Hour)
- SIN 711-95 Installation-related Services
- Maximum Order: \$500,000.00 Net
- Minimum Order: \$100.00 Net
- Geographic Coverage: Worldwide
- Point of Production: Emigsville, PA 17318
- Discount from List Price:
 

57.9%	\$100.00 – \$74,999.00
60.1%	\$75,000 – \$500,000.00
- Prompt Payment Discount Terms: ½% 20 Days, Net 30 Days
- Government Purchase Cards are accepted.
- Foreign Items: None
- Delivery: 30-90 Days ARO, expedited and overnight delivery not on contract.
- Shipping Terms: F.O.B. Origin, Freight Prepay and Add. Contact Datum for freight quotes.
- ORDERING & PAYMENT ADDRESS:

Datum Filing Systems, Inc. dba/ Datum Storage Solutions  
89 Church Road  
P.O. Box 355  
Emigsville, PA 17318-0355

Phone: 800-828-8018  
Fax: 888-345-4641  
www.datumstorage.com  
gsa@datumstorage.com

**Datum Filing & Storage products on GSA contract are denoted with a single asterisk in the Table of Contents. Additionally, all Datum products in this Price Book are on GSA unless noted with a "NOT ON GSA" banner across the page or an asterisk after the item number and corresponding asterisk with "Item is not available in GSA contract". Pages containing product on GSA will have a GSA logo on the bottom outside corner of the page.**





## Filing & Storage, Continued

# General Service Administration Terms & Conditions Authorized Federal Supply Schedule

- **Warranty Information:** Datum Storage Solutions warrants to the original purchaser for the life of the product that it shall be free of any defect in materials or workmanship, so long as the original purchaser is the owner and possessor of the product and the product is installed by a Datum Certified Installer. **For a period of two years from the date of shipment, Datum Storage Solutions will provide all labor free of charge** at the location of the product to repair or replace any part that fails because of such defects. After two years from date of shipment, labor will no longer be provided. All replacements parts will be supplied for the life of the product so long as all requirements are met as set forth in this warranty. This warranty does not include defects to the product resulting from accident, misuse, improper installation or operation, normal wear, neglect, unauthorized repair or alteration. The purchase of this product shall constitute a purchaser's agreement that the sole remedy for any breach of warranty shall be such repair or replacement as expressly provided above. In no event shall Datum Storage Solutions be liable for any incidental or consequential damages arising out of the use or inability to use the product for any purpose whatsoever. Effective January 1, 2015.
- **Export Packaging:** Not included in contract
- **Datum accepts government purchase cards.**
- **Rental, Maintenance and Repair:** Not Applicable
- **Terms of Installation Service:** For orders with a NET value of \$500.00 or less, the install price is \$75.00. Installation charges for orders with a NET value over \$500.00 will need to be negotiated between the Datum dealer and the customer
- **Cancellation Policy:** Cancellation must be submitted in writing and approved by Datum Storage Solutions. No charge prior to production. After production has begun only actual cost incurred will be billed to the government that cannot be recovered through resale in six months.
- **Return/Restocking Policy:** Datum Storage Solutions will accept the return of non-custom merchandise after shipment with prior authorization from Datum. Request must be submitted within 30 days of receipt of product. Product must be returned to Datum in resellable condition within 30 days after getting authorization from Datum. Returns will be subject to a 20% restocking charge, plus freight.

**Datum Filing & Storage products on GSA contract are denoted with a single asterisk in the Table of Contents. Additionally, all Datum products in this Price Book are on GSA unless noted with a "NOT ON GSA" banner across the page or an asterisk after the item number and corresponding asterisk with "Item is not available in GSA contract". Pages containing product on GSA will have a GSA logo on the bottom outside corner of the page.**



# FileCart™ and MailCart™ General Information & Specifications

## GENERAL INFORMATION

**Product Description:** The Datum FileCart™ is designed to provide transportation and storage of file folders, mail, and other office supplies. Easy access of file folders increases office organization and efficiency.

## SPECIFICATIONS

**Packaging & Assembly:** Basic FileCart™ and File Transport Cart components ship knocked-down for easy assembly except for BFC-2TD. X-Ray cart ships fully assembled. Deluxe Transport Cart requires some assembly (handles).

**Basic FileCart™:** All models are manufactured from 18 gauge steel with 14 gauge steel reinforcement and durable powder coat paint finish. All movable dividers are manufactured from 20 gauge steel with durable powder coat paint finish. Casters are 3" diameter hard rubber swivel casters (two free/two locking).

**Transport FileCart™:** File Transfer Cart models are manufactured from 20 gauge steel with 14 gauge steel reinforcement and durable powder coat paint finish. Casters are 5" diameter hard rubber casters (two swivel/two non-swivel). X-Ray Cart models are manufactured from 16 gauge steel (base, channel, uprights) with 18 gauge shelves and dividers and durable powder coat paint finish. Casters are 4" diameter hard rubber casters (two locking swivel/two non-locking fixed). Deluxe Transport Carts are manufactured from 16 gauge steel (skin, base, sides of shelves) reinforced with 14 gauge steel inside uprights and 20 gauge steel doors and shelf backs and durable powder coat paint finish. Casters are 5" diameter hard rubber casters (two locking swivel/two non-locking fixed).

**Basic MailCart™:** Mail Cart models are manufactured from 20 gauge steel and durable powder coat paint finish. Each cart style has a model number with a suffix designation indicating caster type.

Suffix designations are as follows:

5C = 5" diameter hard rubber stem casters (two swivel/two non-swivel).

6C = 6" diameter semi-pneumatic heavy duty plate mounted casters (two swivel/two non-swivel).

8P = 8" diameter pneumatic heavy duty plate mounted casters (two swivel/two non-swivel).

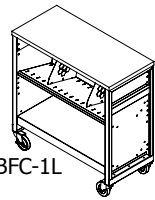

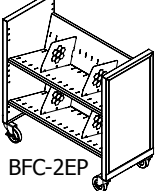

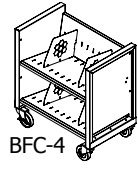
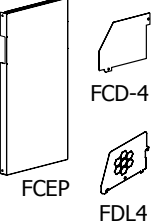
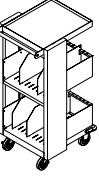
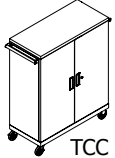

BW = two 8" diameter pneumatic heavy duty plate mounted swivel casters and two 16" bicycle style wheels.

**Finish:** All steel parts are thoroughly cleaned using a three-stage iron phosphate washer and then coated with an Epoxy-Hybrid powder coat finish using a state-of-the-art electrostatic paint system. Powder coating is more environmentally friendly than liquid paint and provides a durable uniform finish that is scratch and corrosion resistant.



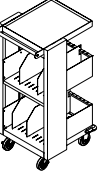
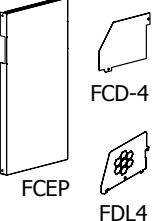
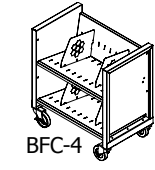
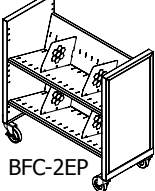
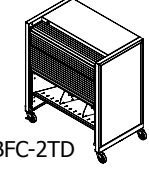
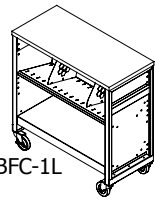
**FOR ADDITIONAL INFORMATION ON ORDERING, TERMS AND CONDITIONS, PRICING AND SHIPPING, REFER TO PAGE i.**

# FileCart™ Standard Models

Item #	Description	H	W	D	LFI	Est. Lbs.	List Price	
BFC-1	One letter/legal file shelf and one fixed utility shelf, includes two movable dividers	33-5/8"	35"	16"	32"	54	387.00	
BFC-1EP	BFC-1 with end panels	33-5/8"	35"	16"	32"	65	475.00	
BFC-1L	BFC-1 with laminate top	34-1/2"	35-3/8"	16-1/4"	32"	70	560.00	BFC-1L
BFC-1LEP	BFC-1 with laminate top and end panels	34-1/2"	35-3/8"	16-1/4"	32"	80	646.00	
BFC-2	Two letter/legal file shelves, includes four movable dividers	33-5/8"	35"	16"	64"	56	456.00	
BFC-2EP	BFC-2 with end panels	33-5/8"	35"	16"	64"	66	544.00	
BFC-2L	BFC-2 with laminate top	34-1/2"	35-3/8"	16-1/4"	64"	72	628.00	BFC-2TD
BFC-2LEP	BFC-2 with laminate top and end panels	34-1/2"	35-3/8"	16-1/4"	64"	82	714.00	
BFC-2TD	BFC-2 with TambourDoor, includes four movable dividers	38"	35"	19-3/4"	64"	102	937.00	
BFC-3	Two fixed and one adjustable utility shelf	33-5/8"	35"	16"	-	62	475.00	
BFC-3EP	BFC-3 with end panels	33-5/8"	35"	16"	-	62	560.00	
BFC-4	MiniCart, includes four movable dividers	27-1/16"	26"	16"	46"	37	385.00	BFC-2EP
BFC-4EP	BFC-4 with end panels	27-1/16"	26"	16"	-	44	441.00	
BFC-5	Two binder file shelves, includes four movable dividers	40"	35"	16"	64"	58	491.00	
BFC-5EP	BFC-5 with end panels	40"	35"	16"	64"	68	582.00	
BFC-5L	BFC-5 with laminate top	40-7/8"	35-3/8"	16-1/4"	64"	74	662.00	
BFC-5LEP	BFC-5 with laminate top and end panels	40-7/8"	35-3/8"	16-1/4"	64"	84	753.00	BFC-3
BFC-6	Two letter/legal pendaflex shelves	33-5/8"	35"	16"	32"	62	426.00	
BFC-6EP	BFC-6 with end panels	33-5/8"	35"	16"	32"	76	512.00	
FCLT	Laminate top for BFC-1, BFC-2, BFC-5	11/16"	35-3/8"	16-1/4"	-	16	164.00	
FCEP	Steel end panels for BFC-1, BFC-2, BFC-3, BFC-6	27-3/8"	14"	1-1/2"	-	10	87.00	
FCEP5	Steel end panels for BFC-5	33-3/4"	14"	1-1/2"	-	14	91.00	
FDL4	Package of four movable dividers for BFC-1, BFC-2, BFC-4, BFC-5	8"	1/16"	11"	-	4	16.00	BFC-4
FCXR	X-Ray Cart, includes two fixed shelves and four adjustable dividers	44-1/4"	20"	25-1/16"	34"	105	853.00	
FCX-3	Package of three movable dividers	9"	1/16"	17-1/4"	-	7	37.00	FCD-4
TCC	Deluxe Transport Cart with locking doors and three adjustable shelves, includes six movable dividers	47-1/2"	43-3/4"	18-1/4"	105"	245	1,368.00	FCEP
TCO	Deluxe Transport Cart without locking doors, three adjustable shelves, includes six movable dividers	47-1/2"	43-3/4"	18-1/4"	105"	215	1,119.00	FDL4
TCC-S	Transport Swivel Cart with locking doors and six movable dividers	47-1/2"	43-3/4"	18-1/4"	105"	245	1,412.00	
TCC-2	Deluxe Transport Cart with locking doors and four movable dividers	39-1/4"	43-3/4"	18-1/4"	70"	165	1,119.00	FCXR
TCD	Set of add-on doors	36-7/8"	18-3/4"	1-1/4"	-	23	301.00	
TCX-3	Package of three movable dividers for TCC, TCO, TCC-2	6-1/2"	1/16"	15-3/8"	-	3	29.00	
TC3624-3	File Transfer Cart, Letter, double sided 6 tier unit	42"	39-1/2"	27"	211-1/2"	156	1,117.00	
TC3624-4	File Transfer Cart, Letter, double sided 8 tier unit	52-3/8"	39-1/2"	27"	282"	190	1,316.00	
TC3630-3	File Transfer Cart, Legal, double sided 6 tier unit	43-1/8"	39-1/2"	33"	211-1/2"	173	1,250.00	TCC
TC3630-4	File Transfer Cart, Legal, double sided 8 tier unit	53-1/2"	39-1/2"	33"	282"	212	1,474.00	

BASIC FILECART & ACCESSORIES

TRANSPORT FILECARTS



TC3624-3





**DATUM**<sup>®</sup>  
storage solutions

89 Church Road • P. O. Box 355  
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[www.datumstorage.com](http://www.datumstorage.com) • [sales@datumstorage.com](mailto:sales@datumstorage.com)