EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY

http://www.escni.us

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SchoolMessenger Instant Alert System

ESCNJ Parents/Guardians,

ESCNJ will be using the SchoolMessenger Instant Alert system to provide notifications via phone, text, and/or email to families. This system, like the previous Honeywell system, is the primary mode of communication with the school community regarding school closures, delayed openings/early dismissals, and any special ESCNJ or school based program announcements.

Your contact information (phone number(s) and email) have been transferred from our student information system database into SchoolMessenger. As parent/guardian, you have the ability to change or to customize the information that is in the SchoolMessenger system that will be used to send instant alert notifications to you when needed. To access this, you must download the SchoolMessenger app from either Apple's app store or Android's Google play page. Once the app is loaded you will need to create a SchoolMessenger app account using the <u>same email address that you have provided to your child's school</u>.

Once you have created an account, you will be able to:

- Input and edit your notification preferences to determine how you will be contacted with SchoolMessenger instant alert messages from your school and/or ESCNJ
- Add contact information for other caretakers of your children, such as a grandparent or neighbor
- View the alerts that have been sent to you in the past

A brief user guide of key features of the SchoolMessenger system will be sent home to you to assist with account setup and changing notification preferences. You may also access the SchoolMessenger Welcome page at the following link https://go.schoolmessenger.com/#/home. At this link you may Sign up or Login on the top right hand corner of the webpage. Enter the email that you have provided to your child's school. You may also download the SchoolMessenger App for use on your smart phone at the SchoolMessenger website.

Please take a moment to download the app and to check your contact information. While information such as school closures, delayed openings, and early dismissals will be posted on our website (www.escnj.us), the SchoolMessenger system will provide your family with the most immediate notification of emergencies, school closings, and school specific program information direct to your phone and/or your email. Should you choose to not download the app, you will still receive notifications from the SchoolMessenger system. Please contact your child's school office with any questions or to seek assistance.